

## Dear Students,

The midterm exams for the academic year 2020-2021 / Fall in all departments offering a semester-based education program will be administered between the dates of December 07-13, 2020. The exam dates and hours are indicated on the BYS. Information about the dates and hours of the exams to be given on the Distant Education System can also be accessed on the UES. The following points regarding the exams should be considered:

### Principles and Rules regarding the Administration of the Midterm Exams in the Academic Year 2020-2021 / Fall:

1. You should check the exam schedules for your courses on the BYS. In case of any problems, you should inform your supervisors immediately.
2. You should be prepared for the exams in line with the information messages to be sent by your lecturers on the BYS and UES.
3. The midterm exams for the courses in which fewer than 25 students are enrolled will be given on the platforms on which the courses are carried out. The lecturers of these courses will inform their students about how the exams will be administered. In case of any problems in the communication of such information, please inform your department administration.
4. The midterm exams for the common courses (Turkish Language, History of the Turkish Republic, Foreign Language etc.) excluding those indicated in the below chart will be multiple choice tests. Students may take these exams any time from 07.12.2020, 9 a.m. to 13.12.2020, 11.59 p.m. There will be no make-up exams for these courses.
5. The administration methods of the exams will be determined by the lecturers. The exam types are classified as either “**Exam**” or “**File Upload Exams**”. “**Exam**” refers to tests which include multiple choice, open-ended, listing, matching questions while “**File Upload Exams**” refers to tests in which lecturers ask students to upload the answers to the questions they have sent to the students before or the assignments they have given before.
6. For the “**File Upload Exams**” to be accessed on the UES at <https://ues.marmara.edu.tr> , you will be able to see such exams active between the indicated “Starting and Ending Dates” announced on the BYS and you will be allowed to upload your exam files during the designated times. For the exams classified as “**Exams**”, you will be able to reach such exams following their upload on the system by lecturers but the exam link will be active only during the indicated “Starting and Ending Times” announced on the BYS. You can sign in both links using your BYS username and password
7. In case of an overlap in your exam schedule (for exams lasting for 2 hours or less), you should apply for taking make-up exams. The make-up exams will be given between the dates of December 21-27, 2020.
8. Exam results will be announced on the BYS.

9. Lecturers and department heads will take the required measures to prevent ethical violations in the administration of exams.
10. You are required to answer the exam questions on your own without getting any assistance or consulting a source.
11. The copying and sharing of exam questions are a legal crime imputing criminal liability on the perpetrators.
12. You are advised to complete the necessary checks and controls on the equipment to be used during the exams as Internet connection problems, power cuts, hardware breakdown etc. during the exams will not be accepted as an excuse.
13. You are allowed to take the exams on your PC's, laptops, mobile phones, tablets etc. However, you are strongly advised to use your PC's and laptops to minimize the problems likely to arise during the exams.
14. Students signing in the exams will be considered to have agreed to these above-mentioned rules.
15. You can access the help documents regarding the exams at <https://online.marmara.edu.tr/ogrenciyim>.

**Table 1:** The exams of the following courses offered by the mentioned faculties / schools will be administered on the indicated dates.

<b>Faculty /School:</b>	<b>Course title:</b>
<b>Faculty of Theology</b>	UNİ111 Critical Reading and Writing in Turkish I
<b>Faculty of Architecture and Design</b>	UNİ111 Critical Reading and Writing in Turkish I
	UNİT111 Critical Reading and Writing in Turkish I
<b>Faculty of Arts and Sciences</b>	UNİ111 Critical Reading and Writing in Turkish I
<b>Vocational School of Social Sciences</b>	UNİM101 Critical Reading and Writing in Turkish I
<b>Atatürk Faculty of Education</b>	GK103 Turkish Language I
<b>Faculty of Communication / Cinema and Television (English-medium)</b>	UNİ111 Critical Reading and Writing in Turkish I

We wish you all good luck and success in your exams.

**Marmara University Rectorate**